

TERMS OF REFERENCE

FUNCTIONAL TITLE: WRECK REMOVAL FOR THE LAURISTON RESTORATION AND REHABILITATION PROJECT

BACKGROUND/INTRODUCTION

Project Name: Enhanced Direct Access Project
Country: Grenada
Donor: Green Climate Fund
Contract Title: Wreck Removal
Contract #: 4
Number of Positions: 1
Type of contract: Works
Estimated Start Date: November 2022
Expected Duration of Project: 1 month
Main duty station: Grenada
Deadline for Submission of EoI: September 23rd, 2022

1. Project Background

In 2016, the Green Climate Fund announced a pilot initiative for Enhancing Direct Access with the objective of the pilot to allow the GCF to effectively operationalize its enhanced direct access modality at the sub-national, national, and regional levels with different types of public and private entities.

The project is designed to enhance country ownership of adaptation in (Antigua & Barbuda, Dominica and Grenada, Carriacou & Petite Martinique) by devolving decision making to the country and community level, thereby allowing greater involvement and input from communities vulnerable to climate change. The problem that this project seeks to address is that the three small island states is the pretention suffering from loss of property, life, and well-being due to climate variability and climate-induced extremes. Climate change is already leading to increased frequency and intensity of extreme weather events. Over the past 50 years, approximately US\$3 billion in losses are attributed to the consequences of natural hazards in the Eastern Caribbean alone. If this trend continues, the Eastern Caribbean sub-region will face potential losses of US\$350-870 million per year².

This project is in response to the request for proposals (RFP) issued by the GCF in July 2016 and is designed to meet the stated objectives of the RFP, namely: to enhance country ownership of projects and programmes by devolving decision making at country level, thereby allowing greater involvement and input from impacted stakeholders. Unlike the traditional direct access modality, there will be no submission of individual projects or programmes to the Fund because decision-making for the funding of specific pilot activities will be devolved to the country level.

Furthermore, this program will enable Grenada to fulfill its climate change (adaptation and mitigation) goals and commitments as outlined in its Intended National Contributions (INDC) 2015 and its National Adaptation Plan (NAP) by developing suitable projects in line with its country programme. The Department of the Environment in conjunction with the Ministry of Finance, will be responsible for the overall execution of the project and for the timely achievement of project results which are guided by GCF Monitoring and Accountability Framework for Accredited Entities, its Accreditation Master Agreement, and terms to be agreed in the funding agreement. This includes the recruitment and selection of consultants, provide financial and technical oversight services for the outcomes and outputs, project monitoring, reporting and evaluation.

In this context, MOF is looking for Project Development Specialists, to work in collaboration with the Ministry of Finance and the Department of the Environment to support the implementation of this component. In accordance with GCF priorities, this consultancy is scheduled to fulfill Outcome 2 which focuses on Public Sector Investment Projects. These projects will focus on implementing concrete adaptation measures using ecosystem-based approaches where appropriate. Output 2 will solicit priority adaptation interventions in the public sector in Grenada targeting ecosystem services and drainage systems to cope with at least a 1-in-20-year Return Interval (R.I.) flood event. The Project Development Specialist will work closely with the technical officer and country coordinator responsible for this component.

2. Scope of work

The Ministry of Finance in association with the Ministry of Carriacou & Petite Martinique Affairs will provide support to the consultant/firm to get the tasks outlined below completed. The consultant/firm will conduct the following tasks to achieve the objectives of the assignment:

Task 1: Prepare a Work Plan

An inception meeting will be held between the consultant, MOF, MCPA and other partners to (i) review and discuss the process for conducting the assignment; (ii) determine roles and responsibilities; (iii) identify preliminary background information related to the assignment, (iv) identify possible risks and mitigation measures; and (v) finalize a draft work plan and timetable prepared by the consultant. The final work plan will be prepared by the consultant and submitted for approval to Project Operations Committee. The work plan will guide this assignment to facilitate timely completion of all tasks and satisfactory end results.

Task 2: Assessment of the Derelict Vessel

The consultant will locate and assess the current condition of all derelict vessel to determine its structural integrity (i.e., can they be moved intact or must be cut into pieces) and whether they

contain any environmentally toxic material (e.g., fuel, oil). The assessment of the vessels would direct the creation of a disposal plan for the vessel minimizing further damage to the environment.

Task 3: Preparation of Derelict Vessels

The consultant where required will strip the vessels of all potentially harmful material (e.g., fuel, oil) in preparation for the removal and disposal. The hazardous material must then be disposed of in a manner consistent with national legislation.

Task 4: Removal and Disposal of the Derelict Vessels

The consultant will remove and dispose of all the derelict vessel from Lauriston Beach in a manner consistent with the approved disposal plan (Task 3) being careful to ensure that no further damage is done to the ecosystem.

Task	Output/Outcome	Expected completion	Payment Schedule
Task 1: Prepare a Work Plan	Approve work plan	Week one	10%
Task 2: Assessment of the Derelict Vessel	Approved disposal plan	Week two	10%
Task 3: Preparation of Derelict Vessels	vessels clean and ready for removal & disposal if needed	Week two	10%
Task 4: Removal and Disposal of the Derelict Vessels	Derelict vessels removed and safely disposed of	Week four	70%

3. Qualifications

To achieve the results as formulated in the current TOR, the Enhanced Direct Access GCF Project is aiming to engage a qualified team consisting of a Team Leader/supervisor and team members with the necessary skillset i.e., a Boat/badge captain, Crane Operator, Salvage Divers & Welders; from which a team leader will be identified with relevant qualifications and experience as described below:

Execution of this Terms of Reference requires a consultant with the following qualifications:

Team Leader/ Supervisor

- Bachelor's degree in engineering or related field directly related to the assignment
- A minimum of 5 years of experience in marine salvage and/or construction.
- Valid permit/license to work in Grenada. Experience working largely independent along set instructions (briefings) and specified time schedules towards expected outputs. Excellent organizational, written, and verbal communication skills in English.
- Ability to communicate on a regular basis via phone, email, and other electronic media (i.e., Skype, Zoom, GoToMeeting, etc.).

Boat/Badge Captain

- Updated Certification or license to operate a boat/badge
- Tertiary level education
- Minimum seven years working as a boat/badge captain Valid license to operate Boat/Badge

Crane Operator

- Updated Certification or license to operate a crane
- Tertiary level education
- Minimum five years working as a Crane Operator Valid license to operate a Crane

Salvage diver/welder

- Updated Certification or license to operate a boat/badge
- Tertiary level education
- Minimum five years working as a diver/Welder Scuba diving certification

Environmental/ environmental consultant

- Degree in environmental science management, marine biology, public health, environmental project management
- Minimum five years' experience in environmental management issues or issues surrounding climate change public health
- Knowledge of methods of preventing oil spills i.e.

4. Language

Excellent oral and written communication skills in English and good capacity in preparing technical reports in English.

5. Logistical Support

The Ministry of Finance and the Department of the Environment will provide the following inputs and facilities:

- Available background documents and information relevant to the assignment, as

necessary.

- Issue the relevant Introductory Letters and facilitate contact with the relevant stakeholders, as necessary.
- Provide logistical support for travel and field visits associated with this assignment, if possible.

6. Disposal Plan – to be discussed upon contracting

7. Application Submission Procedure

All suitably qualified persons are invited to submit their Expression of Interest (EOI) covering the points outlined in the TOR and accompanied by the following application documents:

- a. Submission of EOI (no longer than 2 pages)
- b. Curriculum vitae or Résumé of the team with full details of qualifications, full description of activities and experience, and achievements.
- c. Examples of similar work completed

The deadline for the submission of EOI's is on or before **September 23rd, 2022**.

For queries regarding the Procurement documents and submission process, email: tara.francis@detc.gov.gd or 4180777

EOI's should be addressed as PDF files to:

Attention: Ms. Tara Francis

Technical Officer

Enhanced Direct Access Project

Ministry of Finance, Carenage St. Georges

Email: procurementofficer1@procurement.gov.gd and psipprocurement@gmail.com

8. Evaluation and Selection Criteria

Candidates applying for this consultancy shall meet a minimum score of 80 points on the evaluation scale below.

Evaluation Wreck Removal Lauriston Beach			
#	Description	Weight	Score
A	<i>Expression of Interest</i>	30	
	<i>Expression of interest sufficiently illustrates the approach and methodology to implement assignment. It shows clarity, completeness and understanding of the activities outlined in the ToR</i>	30	
B	<i>Qualifications of Proposed staff = 70 points as follows:</i>	70	
	<i>Team Leader/ Supervisor –Bachelor's degree in engineering or similar degree</i>	15	

	<i>Boat/badge captain</i>	15	
	<i>Crane Operator</i>	15	
	<i>Salvage Divers & Welders</i>	10	
	<i>Environmental/ environmental consultant</i>	15	
	<i>TOTAL</i>		