



Government of Grenada Request for Quotations

Purchase of Embossing Machine

Project ID:

Procuring Entity: Ministry of Finance
Financial Complex
St. George's, Grenada

Specification Details: One Heavy Duty embossing Machine: (See additional specifications on last page)

- > Capacity to stamp at least 600 documents per month
- > Ability to accommodate more than one stamp
- > Must be portable (but not easily concealed)
- > Seal impression at least 1.5 inch
- > Special Design Feature: Government of Grenada Court of Arms

Evaluation Criteria: Most Economically Advantageous Quote, based on technical specifications, time to deliver, warranty period, sustainability, and price.

Contact Person: Mardexia Smith, Procurement Officer, Ministry of Finance

Contact Details: procurementofficer@procurment.gov.gd 440-2731 ext.62402

Address for submitting Quotes: Central Procurement Unit
Building # 5, Ministry of Finance
Financial Complex, St. George's


Deadline for submitting Quotes: 11 - November - 2022 at 4:00 pm

Additional Information:

Please submit with quotation using the form provided below including a picture of the device and an estimated time for deliver.

The Ministry of Finance is not obligated to accept the lowest or any quote.

The Ministry of Finance may, at any time, terminate this procurement proceedings without entering into a contract.

MINIMAL requirement		Offered
1. Goods		
QTY	Description)	
1	<p><u>Embossing Machine (Heavy Duty)</u></p> <ul style="list-style-type: none"> • Capacity to stamp at least 400 documents per month (which is require multiple stamps) • Portable (but not easily concealed) • Manual or Electrical • Special Design features <ul style="list-style-type: none"> ○ Crown ○ Molds with various\$ values and a blank ○ Values include: 25 Dollars, 50 Dollars, 100 Dollars, 200 Dollars, 500 Dollars, 2,500 Dollars, 5,000 Dollars, 25,000 Dollars, 100,000 Dollars • Seal Impression: at least 1.5 inches • 60 characters capacity drum with numbers and punctuation marks • Automatic interspacing and free format on whole plate • Warranty: 1 year manufacturers warranty <div style="text-align: center;">  <p>Example of Embossing currently in use</p> </div>	